

PEOVER SUPERIOR PARISH COUNCIL

Clerk – Shareen Worthington
Telephone – 01625 861101

Chairman – Kathy Doyle
Vice Chairman – Phil Welch

Minutes of Parish Council Meeting held remotely via Zoom at 5pm on Tuesday 28th July 2020

Present: Councillors Kathy Doyle (Chair), Phil Welch, Jayne Rudd, Susan Mills, Vicki Irlam, David Clarke, Graham Hunter, John Hehir and the Parish Clerk

Members of Public: Two

20.45 Receive apologies for absence

There were no apologies

20.46 Questions or comments from the public

Two members of the public provided background information relating to planning application 20/2646M (Agricultural Access Track on land adjoining Boundary Lane)

20.47 Receive declarations of interest in any agenda items

No interests were declared

20.48 Approve the Minutes of the last meeting on 30th June

The Minutes were agreed as a correct record. To be signed by the Chair at the next 'physical' meeting.

20.49 Discuss matters arising from the Minutes, not already covered in the agenda

The Clerk reported she had requested quotes for the parish tree work from three companies, two of whom confirmed quotes will be submitted very soon. The Clerk to follow up before the next meeting.

Action: Clerk

The Clerk also contacted Highways on a couple of occasions regarding parking issues at Four Lane Ends but has yet to receive a response. The Clerk to contact Highways again and will follow up with a letter if no response is received.

Action: Clerk

The Chair reported the recently installed dog fouling signs had fallen off. The Chair and Cllr Clarke will find an alternative place for the signs, possibly on the railings behind the bins.

Action: Chair and Cllr Clarke

20.50 Gawsworth and Chelford Police

Cllr Clarke reported he will remotely attend the PCC meeting on 30th July. He also reported that the Community Speedwatch scheme has been reinstated by the Police. It was noted there appear to be some travellers in the parish area.

20.51 Finance

- **Receipts and Payment Report and Bank Reconciliation**

The report was reviewed and approved

20.52 Planning

- **Consider Planning Applications**

- **20/2646M:** Land adjoining Boundary Lane – Agricultural access track

Comment: The Parish Council wishes to **object** to this application

- **20/2617M:** Hollyfield House, 3 Chelford Lane – Construction of a replacement dwelling

Comment: The Parish Council wishes to **object** to this application

- **Consider Planning Decisions**

The following planning decision were reported:

19/3447M – Hollyfield House, 3 Chelford Lane – Part refused/part approved

20/1110M – Land N.E. of Stocks Lane - Refused

20.53 Housekeeping and Maintenance

- **Village Archive Update**

Very little interest was generated for a village archive therefore the resident who raised the initiative decided against pursuing it further.

- **Review of Standing Orders and Financial Regulations**

The Chair reviewed the Financial Regulations prior to the meeting.

As per the regulations, Cllr Mills offered, as a non-signatory, to reconcile the financial report against the bank statements each quarter. The Clerk to scan and email the bank statements until physical meetings resume.

It was felt that obtaining credit references for bank signatories was unnecessary. The Clerk to remove this from the Regulations.

Action: Clerk

The Chair reviewed the Standing Orders prior to the meeting.

It was agreed the Clerk would take on the role of Data Protection Officer.

Policies were needed for dealing with the Press and for Data Protection. The Chair to draft policies for review at the next meeting.

Action: Chair

Risk Assessment

Cllr Welch reviewed the Risk Assessment prior to the meeting. All risks remain low with the exception of the parish field trees which has been raised to Medium. However, it was felt that, following the recent tree inspection survey and the work to be carried out on the trees, the level can be reduced to Low.

- **Use of the Parish Field**

Due to the recent increase in demand for the use of the field for football matches, it was decided that any organised use of the Parish Field would be permitted to village residents and neighbouring parishes only. Written permission would have to be obtained in advance from the Parish Council and would be subject to the Use of the Parish Field Policy. The Chair to re-draft the previously circulated Parish Field policy and Cllr Clarke to display signs on the field.

Action: Chair and Cllr Clarke

- **Goal Posts**

The purchase of new goal post nets, along with a mini goal post net and clips were approved. The reimbursement of goal post locks purchased by a resident was also approved.

- **Finger Posts**

Cllr Hehir reported the supplier had attempted, but failed, to take down the finger post. The supplier will return and re-attempt using heat treatment.

- **Fire Station**

Cllr Welch to forward his recent correspondence with CEC's Enforcement Officer to Cllr Hehir, who will follow up the issue.

Action: Cllr Welch and Cllr Hehir

20.54 Correspondence

There was no correspondence to report

20.55 Items for the next agenda

Quotes for tree work

Resident Parking Issues

Policies for the Parish Field, Data Protection and Communicating with the Press

Footpaths

Newsletter Items

Remembrance Wreath

New Village Hall

Meeting concluded at 6.25 pm

The date of the next PC meeting is **Tuesday 15th September 2020**