

**Minutes of a meeting of the Over Peover Neighbourhood Plan Steering Group
held on Monday June 11th 2018 at The Park Gate Inn at 7:30pm**

Present: Phillip Welsh (Chair)
Glynn Heselwood
Ian Hayes

- 1) Apologies for absence: John Hehir.
- 2) Actions arising from the meeting on March 26th 2018.
All actions had been completed satisfactorily.
- 3) Noted that PW had held a successful presentation on progress to date of the Neighbourhood Plan to residents invited to attend a specially convened session immediately prior to the Parish Council Meeting on Tuesday May 29th.
- 4) PW reviewed the outcomes from the three meetings the Steering Group had held with Tom Evans of Cheshire East (held on the 16th, 23rd and 30th of April). Tom had now provided, hard copies of the outline policy ideas we had developed with his help and these have been circulated to the Group.
Discussion ensued as to how best to disseminate this information to residents and elicit their feedback. It was agreed 'Drop In' sessions were the preferred choice.

5) Drop In Sessions.

It was agreed that we should hold drop in sessions the Village Hall when residents would have the opportunity to review the Group's work to date and express their views on the draft policy areas. Initially we agreed to target two meetings (one weekday and one Saturday) and the dates of Tuesday July 17th and Saturday July 28th were selected, subject to availability of the Village Hall.

P W undertook to carry out the following actions

- (i) Establish if the Village Hall is available for the dates proposed
- (i) Draft out a flyer to go to all residents about the drop in sessions
- (iii) Arrange for printing of the flyer once approved by the Group
- (v) Arrange for materials to facilitate the drop in session (e.g.) Post It Notes and flip charts and writing materials.

It was agreed that the flyer should highlight those areas which aroused greatest interest/concern following the priorities questionnaire returned by residents.

6) Wildlife/Biodiversity Survey

A quotation has been received from the Cheshire Wildlife Trust for conducting a survey and providing a report on how best to preserve and enhance the natural environment of the Parish. The cost had considerably exceeded our expectation of what we understood the Trust had charged for similar work in other parishes in the Borough. It was agreed that if a satisfactory agreement on costs could not be reached with the Trust then alternative means of gathering the information should be explored. **Action: PW to go back to the Wildlife Trust on the cost and scope of the work covered by their quotation.**

7) Traffic Management

On June 5th, John Lee, an architect with experience of traffic management, had visited the parish. Accompanied by members of the Steering Group he took a tour of those routes in the village where the issues of traffic speed, volume (and type) of vehicles and pedestrian safety are of concern.

Mr Lee is to provide a proposal, with costs, for a traffic management report with recommendations for measures to improve better traffic management/road safety.

Action IH to follow up with John Lee and report to the Steering Group

8) Funding

It was agreed that our next funding application would focus on the work needed to be carried out in the areas of traffic management and Biodiversity.

Action JH to submit funding application once costs of the necessary works are known.

9) Any other business

(i) Engagement with major business interests (Barclays, Farming/Horticulture, Wedding Venues and Public Houses. It was agreed we need to think about ways of engaging with these stakeholders. **Action All**

(ii) It was agreed we needed to formulate a list of questions/queries and or points of clarification for Tom Evans following our meetings with him. **Action All**

(iii) **Action: IH to contact Tom Evans re 'Policy Compliant Development Options'**

10) Date and Place of Next Meeting - To be advised