

**Minutes of a meeting of the Over Peover Neighbourhood Plan Steering Group  
held on Wednesday October 25th at Cleeve House Over Peover at 7:30pm**

Present: Phil Welsh (Chair)  
Ian Hayes  
Becky Marshall  
Glynn Heselwood

- 1) Apologies for absence were received from John Hehir.
- 2) G H agreed to act as secretary and take the minutes.
- 3) The presentation of the Neighbourhood Plan to residents held at the Village Hall on Sept 27th was reviewed and it was noted that very favourable feedback had been received from several of the residents in attendance. No negative reaction had been reported.
- 4) PW gave a brief overview of the current status of planning regulations in the Green Belt and in particular the exemptions relating to affordable housing. A study has been initiated by Cheshire East aimed specifically at villages in the Green Belt. It was agreed we needed to learn more about this initiative.  
**Action: PW to contact Henrietta Hopkins at Spatial Planning at Cheshire East.**
- 5) It was agreed that the Group needed to give thought as to how we might begin to gather residents' views on key issues. PW circulated a copy of a slide from his presentation showing a list of possible policy areas. An extract from the Marton draft NP containing the list of activities leading to the production of their plan was also available to the meeting.  
After discussion it was agreed we needed a 'sighting questionnaire' asking residents to rank policy areas in order of importance. Additionally it was agreed we should provide an opportunity in the questionnaire for residents to highlight any other issues not covered in the policy areas already identified.  
**Action: GH to draft questionnaire and circulate to the Group for comment.**
- 6) PW agreed to draft out an outline Project Plan for review by the Group **Action PW**
- 7) It was noted that in order to secure funds for the project it would be necessary to draw up a budget. It was concluded that unless we employ third party consultants to provide reports/expertise the bulk of expenditure was likely to be associated with the materials involved in conducting surveys and production of the Neighbourhood Plan. GH volunteered to check the cost of producing the Parish Plan and Final Report and report back to the Group. The discussion on budget preparation was therefore deferred  
**Action: GH to examine the accounts for the Parish Plan and report back.**
- 8) It was agreed that it would be useful to talk to members of Neighbourhood Plan teams in other villages of similar size to learn from their experience to date  
**Action: PW to endeavour to make contact with Marton N P team**
- 9) Date and Place of next meeting is provisionally fixed for Thursday November 23rd in the Park Gate Inn Over Peover at 7:30pm. PW to confirm.  
**Action: BM to reserve a room at the Park Gate Inn.**
- 10) AOB - P W confirmed that the Constitution of the Steering Group has been approved by the Parish Council and for the record a copy is hereby attached to the minutes.